

Seeking **STABILITY** in the midst of *Global* *Seismic Shifts*

The Ritz-Carlton, Washington, D.C. | February 17-18, 2022



COVID Protocol/Health Measures

Ensuring the health and safety of our conference attendees and staff is our top priority. At the **Tax Council Policy Institute's 23rd Annual Tax Policy & Practice Symposium** taking place **February 17-18, 2022** in Washington, DC, the following health measures will be in place. All attendees are required to comply with the health measures. Revisions will be made in accordance with guidance from the Centers for Disease Control (CDC), and federal, state, and local requirements.

Vaccinations

All attendees must be fully vaccinated against COVID-19 prior to checking in at the event. Fully vaccinated is defined by the CDC as two weeks after a second dose in the Pfizer or Moderna vaccine, or two weeks after the Johnson & Johnson vaccine.

Record of COVID-19 vaccination must be provided at onsite check-in. Acceptable records include your physical COVID-19 vaccination/immunization card, a photo of the front and back of your vaccination/immunization card, or a digital verification from a smartphone application. The name on your vaccination record must match your government issued ID.

Personal protective equipment

Masks are required for everyone at the TCPI Symposium. This policy is in accordance with the District of Columbia (DC) government indoor mask mandate that went into effect July 31, 2021.

Attendees may provide their own mask that complies with this guidance, or use a mask provided by TCPI. Face shields, bandannas, and masks with ventilation will not be allowed. Masks may be removed while eating and drinking.

Hand sanitizer will be available throughout the event space.

Our goal is to host a safe and meaningful conference. As we continue to monitor this fluid situation, please come back for future updates.

Frequently asked questions

Will I also need to provide proof of a COVID-19 booster shot to attend the Summit?

No. Fully vaccinated is defined by the CDC as two weeks after a second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or two weeks after the Johnson & Johnson vaccine.

Can I apply for an exemption based on my religious beliefs or pre-existing medical condition(s)?

Please contact Debbie Siu, TCPI's Director of Operations, at dsiu@tcpi.org.

Will you accept record of a COVID-19 vaccine that is authorized or approved by the national health authority of the country where I got my vaccine, but is not U.S. Food & Drug Administration (FDA) approved or emergency use authorized (EUA)?

Yes. We will accept record of COVID-19 vaccinations authorized or approved by the national health authority of the country where it was administered. Unless otherwise defined by your national health

authority, we will consider you fully vaccinated two weeks after your second dose in a 2-dose series or single-dose vaccine.

Will food and beverages still be offered?

Yes. Conference meals will be offered. We will follow all local and venue guidelines for service.

Will I be required to maintain 6-foot (2 meter) distancing from other attendees?

No but we will make every effort to ensure social distancing.

What happens if someone starts exhibiting COVID symptoms prior to the Symposium?

If you start exhibiting COVID symptoms (loss of taste and smell, fever, cough, fatigue, shortness of breath or difficulty breathing) within 3 days of the Symposium, we respectfully ask that you do NOT join us in DC.

If you have been in contact with someone who has tested positive within 5 days of the event, we ask that you do NOT attend.

What measures is the Ritz-Carlton Washington DC (RCDC) undertaking to ensure the health and safety of all their guests?

The RCDC has implemented a [full and comprehensive set of COVID safety protocols](#) and some of them are listed below:

- All hotel staff members are temperature screened upon arrival for their shifts and provided with personal protective equipment, such as masks.
- Front desk is equipped with plexiglass panels at counters and utilizes hand sanitizer prior to each interaction. All guestroom keys are disinfected prior to guest use.
- Reduced occupancy levels to accommodate social distancing requirements.
- Elevator occupancy is limited.
- Frequent cleaning of high-traffic and high-touch areas, including handrails, elevator buttons, door handles and surfaces.
- Touchless hand sanitizer dispensers are placed throughout the hotel.
- Frequent cleaning of public area restrooms, including single-use hand towels.
- Deep cleaning between guest stays.
- Buffets will all include protective equipment shields and service attendants.
- Flatware is presented as a roll-up, tables will not be preset. All condiments will be single use.
- Individual bottled water will be provided instead of water carafes on meeting tables.